

**Buckley Mynydd Isa Consortium
Consortiwm Bwcle Mynydd Isa**

**Transition Plan
Cynllun Trosglwyddo**

2014 – 2015

TRANSITION PLAN

The Transition Plan represents a joint agreement between the following schools

Elfed High School, Argoed High School, Drury Primary School, Mountain Lane Primary School, Mynydd Isa Primary School, Southdown Primary School and Westwood Primary School

PURPOSE

Our agreed aims are:

- To promote the continuity of education between the Key Stages;
- To promote and support cross phase work;
- To facilitate greater staff awareness of the other phase, especially its practice and methodology as well as the pupil experience;
- To prepare Key Stage 2 pupils for the transfer experience;
- To identify and target specific support at those pupils considered to be vulnerable;
- To ensure proper availability and use of pupil transfer data;
- To ensure parents/carers/families are fully informed of the transfer process.

Our commonly agreed aims are:

- To enable effective transfer of pupils between Key Stages;
- To encourage discussion between key stages and thus inform decision making and policy development;
- To share expertise and resources;
- To realise the full benefits of common continuing professional development;
- To develop a common strategy to convey the importance of education to all sectors of our community.

The implementation of the above aims fundamentally relies upon the development of a common educational philosophy in which no one partner is any more or less important than another.

TIMEFRAME

The Transition Plan sets out how we will work together to realise the above aims. It summarises aims and priorities agreed by partner schools for the period September 2014 – July 2015.

The progress made and next steps will be reviewed and agreed annually by partner schools. We will seek the views of parents, carers and pupils on the approach taken. We will also work in partnership with colleagues in the Local Education Authority.

CONTENT

The plan addresses the action that will be taken against the core requirements set out in guidance provided by the Welsh Government:

1. Implementation of LNF
2. Managing and co-ordinating transition
3. Joint curriculum planning
4. Achieving continuity in teaching and learning methods
5. Achieving consistency in assessment and monitoring and tracking pupils' progress against prior attainment
6. Evaluation of the impact of the policy and improvement initiatives on standards

In addition the plan sets out how we shall work together to ensure that there are effective arrangements for transition in the following areas:

7. Pastoral links to meet pupils' personal and social needs;
8. Sharing information about pupils' achievements and attainment;
9. Communicating the learning needs of individual pupils.

In each case, the plan identifies current ongoing work. Where areas of improvement are identified we shall agree priorities and work together to address these over the period of the plan

1. Managing and Co-ordinating Transition

Each partner school has nominated a member of its management team to lead on the development, implementation and evaluation of the action agreed in this plan.

➤ Steering Group

Nominees (Headteachers) from partner schools will meet twice a term to review progress, identify any further issues to be addressed and, where needed agree appropriate action.

➤ Annual Review

Nominees (Headteachers) of partner schools will also undertake an annual review of this plan towards the end of the school year and consider the progress made and agree priorities for the following year including roles and responsibilities. Recommendations flowing from the review will be considered and agreed by the governing bodies of the partner schools.

➤ Consortium Transition Co-ordinator

Mrs I Walker, Headteacher of Mountain Lane Primary School, has been nominated as Consortium Transition Co-ordinator and will support the work of the Steering Group and, in particular, advise on:

- monitoring progress made against key improvement areas identified in the plan;
- how best to ensure that there are regular opportunities to involve parents/carers and pupils in feedback and planning;
- ensure that there are effective links with work being led by the Local Education Authority;
- any action to meet the requirements set out in the Welsh Government's guidance with regard to review and publication of the Transition Plan.

2. Joint Curriculum Planning

- The Core Subject Working Groups will continue to meet regularly to plan the curriculum in English, Maths, Science, Welsh and Additional groups for 'Literacy and Numeracy'.
- Every school in the Consortium will be represented on the four Core Subject Working Groups.
- Headteacher representatives will attend the meetings and report back to the Steering Group.
- 5x60 activities will provide opportunities for joint planning and linking activities in PE at KS2 and KS3.
- The Equality and Diversity Working Group will review the implementation of the Equality and Diversity Action Plan annually.

3. Achieving continuity in teaching and learning methods

- The Core Subject Working Groups will concentrate on skills development and further develop activities that bridge from KS2 to KS3.
- There will be opportunities for teachers from KS2 and KS3 to observe learning in other settings to their own, by arrangement between schools with a focus on LNF.
- A planned sequence of learning opportunities will be provided for students in Years 5 and 6, designed to ease transition from KS2 to KS3.
- The transfer of information about pupils with additional needs will be maintained and developed further to include more detailed information about potentially vulnerable, more able and talented (MAT) and pupils who are in the early stages of developing their basic skills.

4. Achieving consistency in assessment and monitoring and tracking pupils' progress against prior attainment

- The Core Subject Working Groups will develop the existing folios of exemplar pieces of pupils' work to demonstrate Literacy and Numeracy across the Core Subjects
- Working groups to discuss implications of INCERTS in forthcoming meeting.
- The examples of work will be assessed against the LNF levels.
- The members of the Core Subject Working Groups will standardise levels and verify that they are accurate across the Key Stages.

5. Evaluation of the impact of the policy and improvement initiatives on standards

- Steering Group will continue to use existing quantitative data to monitor standards and provide a comparison to identify improvement resulting from the implementation of the Transition Plan in the long term
- Qualitative information will also be shared as it becomes available, for example information about attitude and confidence in the Pupils' Attitude to Self and School (PASS) Survey. National Test data and KS2 levels.

6. Pastoral links to meet pupils' personal and social needs

- The established procedures for transfer of information about pupils and the two Y6/Y7 transition days will continue
- A programme of events and visits is planned for 2014 – 2015 for both High Schools (see Appendix)
- The Consortium Acceptable Use Policy to be adopted by all schools within the Consortium following ETreble 9 training
- Circle time will be developed in KS2 and KS3
- More Able and Talented 'master classes' and other activities will be developed and provision continued and extended to High School.

7. Sharing information about pupils' achievements and attainment;

- Information about pupils' success and achievements will be shared on formal and informal basis – e.g. sharing of Newsletters, access to websites
- Incerts – High schools to familiarise themselves with outcomes from Incerts
- The Consortium Concert will provide an opportunity to celebrate success

8. Communicating the learning needs of individual pupils.

- The FCC Common Transfer Form will be used to record information about pupil achievements, this will include MAT information
- Class Teachers / Heads of Learning / Heads of House / Additional Learning Needs Coordinators will continue to meet to share information about the learning needs of individual pupils prior to transition – involving parents / carers as required
- Assessment information will be passed on from KS2 to KS3

Budget

Schools will commit to releasing staff for the following activities:

Focus for the 2014 – 2015 Working Groups:

- KS2 / KS3 moderation of all Core Subjects
- LNF –portfolio of evidence and training
- Skills
- Multi Agency working

Continuing Professional Development and Professional Learning Communities

The Buckley Mynydd Isa Consortium will monitor the development of Professional Learning Communities and working parties between the partner schools. There will be opportunities to share good practice at the meetings of the Steering Group and the Core Subject Working Groups.

Transition Concert

18th March 2015 @ 6.00pm Theatre Elfed

CD to be provided for all Primary Schools to learn a song to perform at the end of the concert.