



## NEW STUDENT STARTER PACK

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### Images and Photographs - Conditions of Use

1. This form is valid for five years from the date you sign it, or for the period of time your child attends this school. The consent will automatically expire after this time.
2. We will not re-use any photographs or recordings after your child leaves this school.
3. We will not use the personal details of full names (which means first name **and** surname) of any child or adult in a photographic image on video, or our website or virtual learning environment, in our school prospectus or in any of our other printed publications.
4. We will not include personal email or postal addresses, or telephone or fax numbers on video, or our website, in our school prospectus or in other printed publications.
5. If we use photographs of individual pupils, we will not use the full name of that child in the accompanying text of photo caption.
6. If we name a pupil in text, we will not use a photograph of that child to accompany the article.
7. We may include pictures of pupils and teachers that have drawn by pupils.
8. We may use group or class photographs or footage with very general labels, such as "a science lesson" or "making Christmas decorations".
9. We will only use images of pupils who are suitably dressed, to reduce the risk of Such images being used inappropriately.