



## NEW STUDENT STARTER PACK

### Responsible use of ICT equipment, the Internet and Virtual Learning Environments (e.g. Moodle )

### Student Agreement

I agree to:

- Use the ICT systems for their true purpose (no games)
- Respect other computer users
- Keep my login and password secret
- Log out when I leave
- Use the internet only with permission from the computer teacher

I agree not to:

- Look at, change or delete anyone else's files
- Switch off computers while they are in use
- View or download any unsuitable or obscene information or images
- Store or share any information or images that may breach copyright
- Send any harassing or 'spam' messages

I understand that:

- the school may check my computer files and monitor the internet sites I visit
- if I deliberately break these rules, I will be stopped from using all ICT equipment in school

I am aware that I must take care when using the internet and e-mail and I will:

- only use internet and e-mail with my teacher's permission
- send polite and responsible messages
- report any unpleasant messages sent to me.

I will not:

- give my home address or telephone number or arrange to meet anyone
- disclose anyone else's personal details.

Name \_\_\_\_\_

Date \_\_\_\_\_

Signed \_\_\_\_\_